



# WESLACO

Independent School District  
319 West Fourth Street / P.O. Box 266, Weslaco, Texas 78599-0266 (956) 969-6500

## **REQUEST FOR COMPETITIVE SEALED** **PROPOSALS**

### **Security Access System For Elementary Schools (CSP# 18-08-45)**

**Proposal Due Date:** Tuesday, July 31, 2018

**Proposal Due Time:** 3:00 P.M.

#### **Vendor Submitting Bid Package**

Name: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Original

Copy

**\*\*INCLUDE ONE (1) ORIGINAL AND THREE (3) COPIES \*\***

Contact Person:

Baldemar Garcia,  
Director of Purchasing  
312 W. 5<sup>th</sup> Street  
Weslaco, Texas 78596  
956-969-6572



# WESLACO

Independent School District  
319 West Fourth Street / P.O. Box 266, Weslaco, Texas 78599-0266 (956) 969-6500

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June 27, 2018

The **Weslaco Independent School District** is requesting Competitive Sealed Proposals for:

**SECURITY ACCESS SYSTEM**  
**FOR**  
**ELEMENTARY SCHOOLS**  
**(CSP# 18-08-45)**

Proposals are to be mailed or hand delivered to the attention of: Baldemar Garcia, Director of Purchasing, Weslaco Independent School District, 312 W. Fifth Street, Weslaco, Texas 78596. Please mark your envelope plainly: **“SECURITY ACCESS SYSTEM FOR ELEMENTARY SCHOOLS (CSP# 18-08-45)”**.

**Proposals will be accepted** until Tuesday, July 31, 2018 no later than 3:00 p.m., at which time they will be opened. Proposals will be opened and read publicly, at the WISD Business Office Conference Room, 312 W. Fifth Street, Weslaco, Texas. Any proposals received late will be returned unopened. Weslaco Independent School District is not responsible for proposals misplaced or mailed incorrectly.

**A Pre-Bid Conference** will be held at 9:30 am on Tuesday, July 3, 2018 at the Weslaco ISD Business Office Conference Room located at 312 W. 5<sup>th</sup> Street in Weslaco, Texas. A visit to the job site may follow immediately after this meeting.

The awarding of the proposal will take place at a public school board meeting. The Board of Education reserves the right to accept, reject any and/or all proposals, waive minor technicalities, or to award the proposal to the most responsible offeror which best serves the interest of, and provides the best value to, the District.

Please fill out, sign and submit with your proposal response and all of the attached forms. We look forward to hearing from you.

**Our offices will be closed from July 13 – 27, 2018 due to our vacation schedule. We will resume regular business on Monday, July 30, 2018 between the hours of 8:00 am - 5:00pm.**

Sincerely,

***-Original Signed***

Priscilla Canales Ph. D.,  
Superintendent

***-Original Signed-***

Andres Sanchez Jr., CPA  
Assistant Superintendent of Business & Finance

**The signing of page 39 indicates understanding and acceptance of this proposal’s terms and conditions.**

# WESLACO INDEPENDENT SCHOOL DISTRICT

## SECURITY ACCESS SYSTEM FOR ELEMENTARY SCHOOLS

(CSP# 18-08-45)

### TABLE OF CONTENTS

<u>DESCRIPTION OF ITEM</u>	<u>PAGE</u>
<b>SECTION I</b>	<b>6 - 8</b>
• STANDARD TERMS & CONDITIONS	
<b>SECTION II</b>	<b>9 - 11</b>
• GENERAL INFORMATION	
<b>SECTION III</b>	<b>12 - 13</b>
3.1 INSURANCE REQUIREMENTS	
3.2 BONDING REQUIREMENTS	
3.3 LIQUIDATED DAMAGES	
<b>SECTION IV</b>	<b>14 - 16</b>
4.1 RANKING CRITERIA	
4.2 CRITERIA POINTS VALUATION	
4.3 BOARD DELEGATION OF AUTHORITY	
4.4 BUDGET INFORMATION	
4.5 PROPOSED PROJECT TIMELINE	
<b>SECTION V</b>	<b>17 - 33</b>
5.1 SCOPE OF WORK	
5.2 PRE-BID MEETING	
5.3 PROJECT LOCATION	
5.4 PROJECT ENGINEER	
5.5 ENGINEER'S ATTACHMENTS	
5.6 ENGINEERS'S EXHIBITS / DRAWINGS	
5.7 COST SHEET	
5.8 OTHER INFORMATION REQUIRED	

The signing of page 39 indicates understanding and acceptance of this proposal's terms and conditions.

**TABLE OF CONTENTS (continued)**

<b><u>DESCRIPTION OF ITEM</u></b>	<b><u>PAGE</u></b>
<b>SECTION VI</b>	<b>34 - 36</b>
• REFERENCES	
<b>SECTION VII: REQUIRED FORMS</b>	<b>37 - 44</b>
7.1 PROPOSAL SPECIFICATION COMPLIANCE	
7.2 FELONY CONVICTION NOTIFICATION	
7.3 NON-COLLUSION STATEMENT & SIGNATURE SHEET	
7.4 CONFIDENTIAL DISCLOSURE STATEMENT	
7.5 SENATE BILL 252 CERTIFICATION	
7.6 HOUSE BILL 89 VERIFICATION	
7.7 INTENT TO SUBMIT PROPOSAL SHEET	

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**WESLACO INDEPENDENT SCHOOL DISTRICT**

**SECURITY ACCESS SYSTEM FOR ELEMENTARY SCHOOLS**  
**(CSP# 18-08-45)**

**PROPOSAL PACKAGE CHECKLIST REMINDER**

**IN ORDER FOR YOUR PROPOSAL TO BE CONSIDERED, THE FOLLOWING SECTIONS ARE REQUIRED TO BE INCLUDED IN THE PROPOSAL PACKAGE. ALL ITEMS WITHIN EACH SECTION MUST BE INCLUDED AND SIGNED IF NEEDED.**

<b>DESCRIPTION OF ITEM</b>	<b>SUBMITTED</b>
SECTION I (Pages 6 - 8)	_____
SECTION II (Pages 9 - 11)	_____
SECTION III (Pages 12 - 13)	_____
SECTION IV (Pages 14 - 16)	_____
SECTION V (Pages 17 - 33)	_____
SECTION VI (Pages 34 - 36)	_____
SECTION VII (Pages 37 - 44)	_____

**\*\* (FAILURE TO SIGN THE PROPOSAL MANUALLY WILL DISQUALIFY IT.) \*\***

**THIS SHEET DOES NOT HAVE TO BE RETURNED WITH THIS PROPOSAL.  
IT SERVES AS A CHECKLIST FOR YOU.**

The signing of page 39 indicates understanding and acceptance of this proposal's terms and conditions.

# WESLACO INDEPENDENT SCHOOL DISTRICT

## SECURITY ACCESS SYSTEM FOR ELEMENTARY SCHOOLS (CSP# 18-08-45)

### SECTION I

#### STANDARD TERMS AND CONDITIONS

ITEMS BELOW APPLY TO AND BECOME A PART OF TERMS AND CONDITIONS OF THIS PROPOSAL UNLESS SUPERSEDED BY ANY ATTACHED TERMS AND SUPPLEMENTAL CONDITIONS OR SPECIFICATIONS IN WHICH CASE ATTACHED CONDITIONS WILL PREVAIL ANY EXCEPTIONS MUST BE IN WRITING.

1. Proposals should be submitted on this form and continued on any attached list(s) of items offered. Each proposal shall be placed in a separate envelope, sealed and properly identified with the proposal title, proposal number and date to be opened. **Responses sent by overnight mail should have proposal # written on delivery ticket.**
2. Proposals must be received in the Business Department office before the hour and date specified. Late proposals will not be considered under any circumstances and will be mailed back unopened.
3. **Proposals must have original signatures. Faxed responses will not be considered.**
4. Proposal prices should be **F.O.B. Weslaco ISD – Weslaco ISD, Weslaco, Texas**
5. Deliveries under terms of the request for (sealed) proposals will be in accordance with the dates indicated therein. When date is not indicated, the vendor will enter the earliest date which can be assured. If delays are foreseen, written notice shall be given to the District. Extensions to complete orders will be considered as failure to meet delivery dates, and may result in removal of the vendor from the approved vendors list. All goods are subject to inspection and return, at the expense of the vendor, if found to be inferior to those specified.
6. Delivery shall be made during normal working hours unless prior approval has been obtained from the district.
7. Offer unit price on quantity, if specified, extend and show total, if applicable. In case of error in extension, unit prices shall govern.
8. Proposal prices must be Vendor for acceptance for **ninety (90) days** from proposal opening date. No proposals may be withdrawn without written approval after a contract has been signed, or partial performance of the proposal agreement has begun.

The signing of page 39 indicates understanding and acceptance of this proposal's terms and conditions.

**SECURITY ACCESS SYSTEM FOR ELEMENTARY SCHOOLS**  
**(CSP# 18-08-45)**

**STANDARD TERMS AND CONDITIONS (continued)**

9. **Failure to manually sign proposal will disqualify it.** Persons signing proposal should show title or authority to bind their Vendor to a contract.
10. The district is exempt from Excise and Sales Tax: Federal, State and Local. Do not include tax in proposal. If it is determined that tax was included in the proposal, it will not be included in the tabulation or any awards. Tax exemption certificates will be furnished upon request.
11. **Any catalog, brand name or manufacturer's reference used in the proposal request is descriptive - not restrictive - it is intended to indicate type and quality desired.** Proposals on brands of like nature and quality will be considered. If proposing on other than referenced specifications, proposal must include manufacturer, brand, model, etc. of article offered. If brand other than that specified is offered, complete descriptive information of said article must be Included with the proposal. If offeror takes no exception to specifications of reference data, brand names, models, etc., items must be furnished as specified.
12. All items offered should be designated "**as specified**" or "**equal**".
13. On items designated "**equal**", samples must be furnished within five (5) working days after proposal opening at no cost to the district, if requested. If not destroyed in examination they will be returned to the offeror upon request, at their expense.
14. **All items offered must be new**, in first class condition, including containers suitable for shipment and storage, unless otherwise indicated on the proposal. Failure to submit requested samples (if any) may be terms for not considering the proposed item.
15. **Samples:** Various components may be requested as samples and must be furnished within five working days after proposal opening at no cost to the district, if requested. If not destroyed in examination they will be returned to the offeror upon request, at their expense.
16. The District reserves the right to accept or reject all or any part of any proposal, waive minor technicalities and award the proposal to best serve the interest of the District.
17. The District reserves the right to purchase additional quantities, not to exceed 100 % of quantities listed, throughout the proposal period as listed on this proposal subject to verification of the same or lower prices and same conditions of this proposal. All purchases will be made contingent on the availability of funds.
18. During the performance of this contract, the contractor (vendor) agrees not to discriminate against any employee or applicant for employment because of race, color, national origin, age, religion, gender, marital or veteran status, or handicapping conditions.

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19. **No Proposal:** All proposal forms should be signed, as needed, and returned even if offeror is unable to submit a proposal at this time, but wishes to remain on offerors' list.
20. **Awarding of Proposal:** This project will be awarded to one (1) vendor based on the criteria for evaluation listed in Section 4.2
21. **Fingerprinting & Background Checks:** In accordance with HB9, Weslaco ISD **will require** that the awarded vendor have all of its employees including all sub-contractors to be fingerprinted. Weslaco ISD will perform background checks on each worker that will be working onsite during the term of the project. The cost of fingerprinting will be the responsibility of the awarded vendor.
22. **Substitutions:** Substitutions from the brand (s) offered on proposal will not be accepted unless approved in writing by the Assistant Superintendent of Business & Finance or his designee. Samples of possible substitution items may be requested at any period.
23. **Commencement of Project:** The awarded vendor cannot begin any work until:
  - a) A "Notice to Proceed has been issued
  - b) A Contract has been signed by both Weslaco ISD and the awarded vendor
  - c) A Purchase Order has been issued in the amount of the project
  - d) Insurance and Bonds have been received by Weslaco ISD
24. **Venue:** Any disputes or litigation that could arise related to this proposal shall have as "Venue," Hidalgo County in the State of Texas.
25. **Payment Terms:** Payment for items acquired under this proposal will be paid "net, 30 days," after satisfactory inspection of the work and the materials used, or receipt of invoice, whichever occurs later.
26. **Change Orders:** Any changes to the original Scope of Work and/or Material Specifications must be approved by Weslaco ISD in the form of a "Change Order" before any such revision can be made.
27. **Term of Contract:** The term of contract will be from the Board approval date.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Representative Initials

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## **SECTION II**

### **GENERAL INFORMATION**

**Vendor Confirmation:** By signing and executing this proposal, the vendor certifies and represents to the District that:

- 2.1 Vendor has read and understands the Competitive Sealed Proposal (CSP) Documents and this proposal is made in accordance with all specifications and requirements stated in this proposal package.
- 2.2 Vendor has been given the opportunity to visit the site, has familiarized himself with the local conditions under which the work is to be performed and has correlated his observations with the requirements of the proposed Contract Documents.
- 2.3 Vendor agrees to comply with use of the Davis Bacon wage rates for Cameron and Hidalgo County. The prevailing rates of wages are the minimums that must be paid in conformance with all applicable laws of the State of Texas and the Weslaco Independent School District.
- 2.4 Vendor agrees all work must be in compliance with the Asbestos Hazard Emergency Response Act (AHERA).
- 2.5 Vendor agrees to comply with executive order 11246, entitled "Equal Employment Opportunity", as amended by executive order 11375, and as supplemented in Department of Labor Regulations (41 CFR Part 60).
- 2.6 Vendor agrees to comply with the Copeland "Anti-Kickback" Act (18 USC 874) as supplemented in Department of Labor Regulations (29 CFR, Part 3).
- 2.7 Vendor agrees contracts, subcontracts, and subgrants of amounts in excess of \$100,000 shall contain a provision which requires compliance with all applicable standards, orders, or requirements issued under Section 306 of the Clean Air Act (42 USC 1857 (h)), Section 508 of the Clean Water Act (33 USC 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR Part 15).
- 2.8 Vendor agrees items must meet all applicable OSHA standards and regulations and all electrical items must bear the appropriate listing from UL, FMRC or NEMA.
- 2.9 Vendor agrees all contracts awarded by school districts and sub grantees in excess of \$2,000 for construction contracts and in excess of \$2,500 for other contracts which involve the employment of mechanics or laborers shall include a provision for compliance with Section 103 and 107 of the Contract Work Hours and Safety Standards Act (40 USC 327-330) as supplemented by Department of Labor Regulations (29 CFR, Part 5). Under Section 103 of the Act, each contractor shall be required to compute the wages of every mechanic and laborer on the basis of a standard workday of eight hours and a standard workweek of 40 hours. Work in excess of the eight hours per day or 40 hours per week shall be compensated at a rate of not less than 1 1/2 times the basic rate of pay. Section 107 of the Act is applicable to construction work and provides that no laborer or mechanic shall be required to work in surroundings or

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under working conditions which are unsanitary, hazardous, or dangerous to his health and safety as determined under construction, safety, and health standards promulgated by the Secretary of Labor.

2.10 Contracts shall recognize mandatory standards and policies relating to energy efficiency which are contained in the State energy conservation plan issued in compliance with the Energy Policy and Conservation Act (P.L. 94-163).

2.11 Vendor agrees to comply with the requirements outlined in Section 2.12. These requirements are absolute, and any Vendor who subsequently does not agree to comply with these requirements will automatically disqualify himself from receiving award of the contract.

**2.12 Vendor agrees that:**

2.12.1 Each Vendor by making his Competitive Sealed Proposal represents that his proposal includes only material and equipment specified for a complete and operating Security Access System as specified by attached Engineer's drawings and specifications.

2.12.2 Each Vendor submitting Competitive Sealed for Proposal shall submit an affidavit stating that no asbestos, PCBs or lead building materials shall be used.

2.12.3 Where subcontract work is involved and where Acceptable Subcontractors are designated for particular sections or phases of the Work, each Vendor, by making his Competitive Sealed Proposal, represents that his qualification statement includes only Vendors designated as Acceptable Subcontractors.

2.12.4 The Vendor will furnish and pay for a bid bond in the form of a bid bond, certified check or cashier's check in the amount of **five percent (5%) of the total greatest amount, bid including any applicable alternates, contingency**, in accordance with Section 3.2.

2.12.5 If awarded, the Vendor shall furnish and pay for a Performance Bond and a Payment Bond each in the full contract amount in accordance with Section 3.2.

2.12.6 Work on the project will begin immediately upon receipt of signed Contract and Notice to Proceed.

2.12.7 Vendor shall carry and keep in full force for the duration of the Project, insurance coverage for builder's risk, workmen's compensation, comprehensive general liability, and automobile liability as required by the General Conditions and/or Supplementary General Conditions of the Specifications, as outlined in Section 3.1.

2.12.8 Vendor will participate as a team member in cooperation with the project Manager.

2.12.9 The Vendor will assign a competent full-time superintendent, to the project, and that superintendent shall be maintained on the project for the duration of the project, subject only to his continuous employment.

2.13 Vendor has not offered, conferred or agreed to confer any pecuniary benefit, as defined by §1.07(a)(6) of the Texas Penal Code, or any other thing of value, as consideration for the receipt of information or any special treatment or advantage relating to this CSP.

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- 2.14 Vendor has not offered, conferred or agreed to confer any pecuniary benefit or other things of value as consideration for the recipient's decision, opinion, recommendation, vote or other exercise of discretion concerning this CSP.
- 2.15 Vendor has neither coerced nor attempted to influence the exercise of discretion by any officer, trustee, agent or employee of the District concerning this CSP on the basis of any consideration not authorized by law.
- 2.16 Vendor has not received any information not available other Vendors so as to give the undersigned a preferential advantage with respect to this Competitive Sealed Proposal
- 2.17 Vendor has not violated any state, federal or local law, regulation or ordinance relating to bribery, improper influence, collusion or the like.
- 2.18 Vendor will not in the future offer, confer, or agree to confer any pecuniary benefit or other thing of value to any officer, trustee, agent or employee of the District in return for the person having exercised the person's official discretion, power or duty with respect to this CSP.
- 2.19 Vendor has not now and will not in the future offer, confer, or agree to confer a pecuniary benefit or other thing of value to any officer, trustee, agent or employee of the District in connection with information regarding this proposal, the submission of this proposal, the award of this proposal or the performance, delivery or sale pursuant to this proposal.
- 2.20 The vendor hereby certifies to the District that each architect or engineer that may be used for this project on their behalf was selected based on demonstrated competence and qualifications.

\_\_\_\_\_

Date

\_\_\_\_\_

Company Name

\_\_\_\_\_

Representative Initials

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# SECTION III

## INSURANCE INFORMATION

### SECURITY ACCESS SYSTEM FOR ELEMENTARY SCHOOLS (CSP# 18-08-45)

**3.1 Insurance Requirements:** The contractor shall not commence work under this contract until contractor has obtained all the insurance required hereunder and certificates of such insurance have been filed with and approved by the District’s Purchasing Director. Approval of the insurance certificates by the District shall not relieve or decrease the liability of the contractor. Each insurance policy shall contain a provision that at least 30 days written notice will be given to the District in the event of cancellation or material change. The contractor’s certificate of insurance in force, submitted prior to start of construction, shall include a notice that the policies do contain these provisions.

The contractor shall provide and maintain, until the work covered in this contract is completed and accepted by the District, the minimum insurance coverage as follows:

<u>Type of Coverage</u>	<u>Limits of Liability</u>	
1. Builder’s Risk Insurance	amount equal to the value of the project	
2. Workmen’s Compensation	Statutory	\$1,000,000
3. Comprehensive General Liability		
a) Bodily Injury	\$1,000,000 each person	\$1,000,000 each occurrence
b) Property Damage	\$1,000,000 each occurrence	\$2,000,000 aggregate
4. Comprehensive Automobile Liability		
a) Bodily Injury	\$1,000,000 each person	\$1,000,000 each occurrence
b) Property Damage		\$300,000 each occurrence

With respect to all of the above insurance, The Weslaco Independent School District shall:

- a) be named as an additional insured (Commercial General Liability and Automobile Liability only);
- b) be provided with 30 days advance notice, in writing, of cancellation or material change; and
- c) be provided with Certificates of Insurance evidencing the above required insurance.

**PROOF OF CURRENT INSURANCE FOR ALL THREE (3) COVERAGES REQUESTED MUST BE SUBMITTED WITH PROPOSAL, EVEN IF THE CURRENT COVERAGE LIMITS ARE NOT THE SAME AS THOSE REQUESTED. FURTHERMORE, CONTRACTOR INDICATES INTENTIONS TO PROVIDE THE REQUESTED INSURANCE COVERAGES IF AWARDED THE PROPOSAL CONTRACT.**

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**SECURITY ACCESS SYSTEM FOR ELEMENTARY SCHOOLS**  
**(CSP# 18-08-45)**

**3.2 BONDING REQUIREMENTS**

- A. **A certified or cashier's check or a bid bond payable to the order of the Weslaco Independent School District, Weslaco, Texas, for 5% of the greater total amount of your proposal will be required with the submittal of the proposal.**

Offeror agrees that if he is awarded the contract, he will execute and deliver to the Owner, within ten (10) days after he is notified of the acceptance of his proposal via a signed purchase order for the project, the required Performance Bond and Labor and Materials Payment Bond, each in the form acceptable to the Owner.

**Should the Offeror fail to accept the purchase order (contract) or furnish such Bonds within the prescribed time, Offeror agrees that the accompanying bid security (bid bond) shall become property of the Weslaco Independent School District (Owner) as liquidated damages for the additional delay and the expense which will be incurred by the Owner as a result thereof.**

- B. The successful contractor shall be required to furnish performance as well as labor and material payment bonds for this project within ten (10) days after official notification of the award of the project.

The forms for bonds and sureties shall be acceptable to WISD as follows:

1. Performance Bond for the full amount of the contract insuring the faithful performance of all provisions of the contract, satisfactory completion of the specified work, within the time agreed upon.
2. A Labor and Materials Payment Bond for the full amount of the contract shall be required for the protection of all subcontractors and material suppliers. Bonds shall bear the same date as the contract.

- C. **Bonds shall be made payable to Weslaco Independent School District.**

- D. The bonds shall in all respects conform to the requirements of the laws of the State of Texas.

- E. All required bonds shall be issued only by the companies holding certificates of authority as acceptable sureties in the State of Texas and as acceptable reinsuring companies. Re-insurers must be duly authorized, accredited, or trusted to do business in the State of Texas.

**3.3 - LIQUIDATED DAMAGES**

Offeror agrees that if his Proposal is accepted by the Owner, he will substantially complete all work called for in the Signed Purchase Order (Contract) as stated above and if the work is not completed by the time agreed to between both parties (Weslaco ISD and contractor), as stated in the proposal response, he agrees to pay the Owner as liquidated damages, the sum of **Two Hundred Dollars & Zero Cents (\$200.00)** for each calendar day after such time that the approved (project) work remains incomplete.

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**SECTION IV**  
**RANKING CRITERIA AND POINTS VALUATION**

**SECURITY ACCESS SYSTEM FOR ELEMENTARY SCHOOLS**  
**(CSP# 18-08-45)**

**4.1 – RANKING CRITERIA**

For further information, please contact:

Andres Sanchez Jr., CPA  
Assistant Superintendent of Business & Finance [asanchez@wisd.us](mailto:asanchez@wisd.us)  
or  
Baldemar Garcia,  
Purchasing Director [bgarcia@wisd.us](mailto:bgarcia@wisd.us)  
  
312 W. Fifth Street, Weslaco, Texas 78596  
(956) 969-6572 / Fax (956) 969-6565

According to the Government Code Section 2269.055, in determining the award of a contract under this chapter, the governmental entity may consider the following criteria:

- (1) the price;
- (2) the Offeror's experience and reputation;
- (3) the quality of the Offeror's goods or services;
- (4) the impact on the ability of the district to comply with rules relating to historically underutilized businesses; (Not applicable)
- (5) the Offeror's safety record;
- (6) the Offeror's proposed personnel;
- (7) whether the Offeror's financial capability is appropriate to the size and scope of the project; and
- (8) any other relevant factor specifically stated in the request for bids, proposals or qualifications.

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# WESLACO INDEPENDENT SCHOOL DISTRICT

## SECURITY ACCESS SYSTEM FOR ELEMENTARY SCHOOLS

(CSP# 18-08-45)

### **4.2 - CRITERIA POINTS VALUATION**

	<b>CRITERIA (REVISED)</b>	<b>POINTS</b>
1	Project Cost	45
2	Number of similar Security Access System projects completed by the Contractor during any of the last five (5) years. <u>(The number of projects is not limited to the references submitted.)</u>	15
3	Timeline for (earliest) completion of the project. Contractor must submit a timeline for the completion of this project together with the proposal response.	10
4	Favorable & unfavorable references of contractor for similar Security Access System projects.	10
5	The capabilities of the proposed hardware and software; can it be tailored to do what the district is requesting	5
6	Contractors' proposed personnel for this project. Contractor must submit a list of proposed personnel and their experience with Security Access Systems.	5
7	Warranties (Materials & Labor). Must list all warranties: manufacturer and contractor.	10
	<b>Total Points</b>	<b>100</b>

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# WESLACO INDEPENDENT SCHOOL DISTRICT

## SECURITY ACCESS SYSTEM FOR ELEMENTARY SCHOOLS

(CSP# 18-08-45)

### 4.3 - BOARD DELEGATION OF AUTHORITY TO RANK PROPOSALS

During the Regular School Board Meeting held on November 13, 2017 the school board approved the following:

- The Competitive Sealed Proposal Method of Construction as the procurement method that offers the best value to the district for this project
- The Board of Trustees delegated their authority to rank the proposals received to Administration.
- Approved the Criteria and points (shown on Section 4.1 & 4.2 of this proposal).

### 4.4 - BUDGET INFORMATION

The estimated budget for this project is: \$ \$450,000 - \$550,000

### 4.5 - PROJECTED COMPLETION DATE

The estimated completion date is November 30, 2018.

The signing of page 39 indicates understanding and acceptance of this proposal's terms and conditions.



# **SECTION V**

## **SCOPE OF WORK, OPTIONS, SPECIFICATIONS & COST SHEET**

### **SECURITY ACCESS SYSTEM FOR ELEMENTARY SCHOOLS**

**(CSP# 18-08-45)**

#### **5.1 - SCOPE OF WORK:**

Weslaco ISD is soliciting proposals from qualified vendors for a Security Access System that connects and controls entrances at all of our eleven (11) elementary schools.

This project consists of the complete installation of a security access system including but not limited to: key pads, ID cards, cameras, doors, security alarm, intercoms and all other key components as specified in the engineers documents.

This will be a turn-key job and will be awarded to only one vendor. The awarded vendor will be responsible for all equipment, electrical connections and all installation necessary to complete and make the system ready.

#### **5.2 - PRE-BID MEETING:**

A Pre-Bid Conference will be held at 9:30:00 AM on Tuesday, July 3, 2018 at the WISD Business Office Conference Room located at 312 W. 5<sup>th</sup> Street in Weslaco, Texas. In the event that we have too many attendees we will move to the district computer lab located in the Administration Building. A date and time to visit to each campus (if necessary) will be decided during this meeting.

#### **5.3 - PROJECT LOCATION:**

- F. D. Roosevelt Elementary
- Sam Houston Elementary
- Rodolfo “Rudy” Silva Elementary
- Justice Raul Gonzalez Elementary
- Margo Elementary
- Airport Elementary
- Memorial Elementary
- North Bridge Elementary
- A.N. “Tony” Rico Elementary
- Cleckler-Heald Elementary
- Pvt. Mario Ybarra Elementary

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# SCOPE OF WORK FOR BASE PROJECT, OPTIONS (if any), SPECIFICATIONS & COST SHEET

**5.4 - PROJECT ENGINEER:** Trinity MEP Engineering  
3533 Moreland Dr.  
Weslaco, Texas  
956-973-0500  
956-351-5750 fax

## **5.5 - ATTACHMENTS**

### **Division 01**

01090 – Alterations  
01340 – Shop Drawings and Data Samples  
01700 – Project Closeout  
01740 – Warranties & Bonds

### **Division 08**

08411 – Aluminum Storefront and Entrances  
08710 – Finish Hardware

### **Division 13**

13700 – Access Control Systems

### **Division 16**

16010 - Summary of Electrical Work  
16020 – Basic Electrical Requirements  
16060 – Grounding and Bonding  
16130 – Raceways and Boxes

The signing of page 39 indicates understanding and acceptance of this proposal's terms and conditions.

# SCOPE OF WORK FOR BASE PROJECT, OPTIONS (if any), SPECIFICATIONS & COST SHEET

## **5.6 - EXHIBITS / DRAWINGS**

A0.0 – Cover Page

- E1.1 – Electrical - Sam Houston Elem
- E1.2 - Electrical - Door Detail
- E2.1 - Electrical – Silva Elem.
- E2.2 - Electrical - Door Detail
- E3.1 - Electrical – Gonzalez Elem.
- E3.2 - Electrical - Door Detail
- E4.1 - Electrical – Margo Elem.
- E4.2 - Electrical - Door Detail
- E5.1- Electrical – Airport Elem.
- E5.2 - Electrical - Door Detail
- E6.1 - Electrical – Memorial Elem.
- E6.2 - Electrical - Door Detail
- E7.1 - Electrical – North Bridge Elem.
- E7.2 - Electrical - Door Detail
- E8.1 – Electrical – Rico Elem.
- E8.2 - Electrical - Door Detail
- E9.1 – Electrical – Cleckler Heald Elem
- E9.2 - Electrical - Door Detail
- E10.1 – Electrical – Ybarra- Elem.
- E10.2 - Electrical - Door Detail
- E11.1 – Electrical – Roosevelt. Elem.
- E11.2 - Electrical - Door Detail

- D1.1 – Silva Elem. Door Details
- D2.1 – Gonzalez Elem. Door Details
- D3.1 – Margo Door Details
- D4.1 – Airport Elem. Door Details
- D5.1 – Memorial Elem. Door Details
- D6.1 – North Bridge Elem. Door Details
- D7.1 – Rico Elem. Door Details
- D8.1 – Cleckler Elem. Door Details
- D9.1 – Ybarra Elem. Door Details
- D10.1 – Roosevelt Elem. Door Details
- D11.1 – Sam Houston Elem. Door Details

G1.1 – Door Details

**The signing of page 39 indicates understanding and acceptance of this proposal's terms and conditions.**

## 5.7 - COST SHEET FOR BASE PROJECT

### SECURITY ACCESS SYSTEM FOR ELEMENTARY SCHOOLS (CSP# 18-08-45)

#### PROPOSAL PRICE RESPONSE PAGES

**WE ARE REQUESTING A COST SHEET PER CAMPUS FOR A SECURITY ACCESS SYSTEM FOR ELEMENTARY SCHOOLS** - per the specifications listed in Section 5.1 – 5.6 of this proposal and the engineer’s attachments. The cost listed per campus includes all materials, labor and installation; plus testing of the security access system.

Weslaco ISD is requesting a Base Bid plus Options per Campus. The Base Bid for each campus will be awarded and used for evaluation. The Options may or may not be selected per campus as part of this award. **Do Not include the Option costs in the Totals Sheet.**

#### COST SHEET #1 – ACCESS CONTROL SYSTEM

Item #	Description	Unit Cost
1	<b>IP Based Security Access Control System</b> – must be a turn-key solution, must be a non-proprietary system, no control panels required, compatible with the school district’s network system and video management system, must have remote access and mobile access. The software must be installed on NEW servers located in a centralized location (NOC Room), must be able to control all eleven elementary schools from this central location and this system must be expandable. New server to be included in project (see Section 13700 and all related documents.	

Item #	Description	Qty	Unit Cost	Extended Cost
2	<b>Key Fobs</b>	25		
3	<b>ID Cards</b> (150 x 11 campuses)	1,650		
4	<b>Training</b> – 12-hour training class, up to 25 trainees	1		
	<b>Total Cost – Access Control System (Items 1-4)</b>			

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**COST SHEET #2 - RODOLFO "RUDY" SILVA ELEMENTARY SCHOOL**  
**(Sheets: D 1.1, G1.1, E2.1 & E2.2)**

Item #	Description	Unit Cost
1	<b>Main Entrance Door (1)</b> – Existing door, mullion, door frame and door hardware to be removed and replaced. Shall include all related access control equipment devices in the main entrance. Refer to all documents for all related work.	
2	<b>Doors (4) &amp; (6)</b> – Existing door, mullion, door frame and door hardware to be removed and replaced. Shall include all related access control equipment devices. Refer to all documents for all related work.	
3	<b>Door exit alarm device</b> – New door exit device alarm and related electrical. Refer to all documents for all related work.	
	<b>TOTAL - BASE COST</b> (Items 1,2 & 3)	

**OPTIONS TO COST SHEET #2 - ALTERNATE**

Item #	Description	Unit Cost	Extended Cost
4	<b>Doors (2)</b> - Existing door, mullion, door frame and door hardware to be removed and replaced. Refer to all documents for all related work.		
5	<b>Doors (3)</b> - Existing door, mullion, door frame and door hardware to be removed and replaced. Refer to all documents for all related work.		
6	<b>Door (5)</b> Existing door to remain, existing door hardware and mullion must be removed and replaced. This door must include the following: Refer to all documents for all related work		

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**COST SHEET #3 - RAUL GONZALEZ ELEMENTARY SCHOOL**  
**(Sheets: D2.1, G1.1, E3.1 & E3.2)**

Item #	Description	Unit Cost
1	<b>Main Entrance Door (1)</b> – Existing door, mullion, door frame and door hardware to be removed and replaced. Shall include all related access control equipment devices in the main entrance. Refer to all documents for all related work	
2	<b>Doors (3) &amp; -6)</b> – Existing door, mullion, door frame and door hardware to be removed and replaced. Shall include all related access control equipment devices. Refer to all documents for all related work.	
3	<b>Door exit alarm device</b> – New door exit device alarm and related electrical. Refer to all documents for all related work.	
	<b>TOTAL - BASE COST</b> (Items 1,2 & 3)	

**OPTIONS TO COST SHEET #3-ALTERNATE**

Item #	Description	Unit Cost	Extended Cost
4	<b>Doors (2)</b> - Existing doors, mullion, door frame and door hardware to be removed and replaced. Refer to all documents for all related work.		
5	<b>Doors (4)</b> - Existing doors, mullion, door frame and door hardware to be removed and replaced. Refer to all documents for all related work.		
6	<b>Door (5)</b> Existing door to remain, existing door hardware and mullion must be removed and replaced. Refer to all documents for all related work.		

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**COST SHEET #4 - MARGO ELEMENTARY SCHOOL**  
**(Sheets: D3.1, G1.1, E4.1, E4.2)**

<b>Item #</b>	<b>Description</b>	<b>Unit Cost</b>
1	<b>Main Entrance Door (1)</b> – Existing door, mullion, door frame and door hardware to be removed and replaced. Shall include all related access control equipment devices in the main entrance. Refer to all documents for all related work	
2	<b>Doors (2) &amp; (4)</b> – Existing door, mullion, door frame and door hardware to be removed and replaced. Shall include all related access control equipment devices. Refer to all documents for all related work.	
3	<b>Door Exit Alarm Device</b> – New door exit device alarm and related electrical. Refer to all documents for all related work.	
	<b>TOTAL - BASE COST</b> (Items 1,2 & 3)	

**OPTIONS TO COST SHEET #4 ALTERNATE**

<b>Item #</b>	<b>Description</b>	<b>Unit Cost</b>	<b>Extended Cost</b>
4	<b>Doors (3)</b> - Existing doors, mullion, door frame and door hardware to be removed and replaced. Refer to all documents for all related work.		
5	<b>Door (5)</b> Existing door to remain, existing door hardware and mullion must be removed and replaced. Refer to all documents for all related work.		

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**COST SHEET #5 - AIRPORT ELEMENTARY SCHOOL**  
**(Sheets: D4.1, G1.1, E5.1 & E5.2)**

<b>Item #</b>	<b>Description</b>	<b>Unit Cost</b>
1	<b>Main Entrance Door (1)</b> – Existing door, mullion, door frame and door hardware to be removed and replaced. Shall include all related access control equipment devices in the main entrance. Refer to all documents for all related work.	
2	<b>Doors (2) &amp; (6)</b> – Existing door, mullion, door frame and door hardware to be removed and replaced. Shall include all related access control equipment devices. Refer to all documents for all related work.	
3	<b>Door exit device</b> – New door exit device alarm and related electrical. Refer to all documents for all related work.	
	<b>TOTAL - BASE COST</b> (Items 1,2 & 3)	

**OPTIONS TO COST SHEET #5 - ALTERNATE**

<b>Item #</b>	<b>Description</b>	<b>Unit Cost</b>	<b>Extended Cost</b>
4	<b>Doors (3)</b> - Existing doors, mullion, door frame and door hardware to be removed and replaced. Refer to all documents for all related work.		
5	<b>Doors (4)</b> - Existing doors, mullion, door frame and door hardware to be removed and replaced. Refer to all documents for all related work.		
6	<b>Door (5)</b> - Existing door to remain, existing door hardware and mullion must be removed and replaced. Refer to all documents for all related work.		

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**COST SHEET #6 - MEMORIAL ELEMENTARY SCHOOL  
(Sheets: D5.1, G1.1, E6.1 & E6.2)**

Item #	Description	Extended Cost
1	<b>Main Entrance Door (1)</b> – Existing door, mullion, door frame and door hardware to be removed and replaced. Shall include all related access control equipment devices in the main entrance. Refer to all documents for all related work	
2	<b>Doors (2) &amp; (6)</b> – Existing door, mullion, door frame and door hardware to be removed and replaced. Shall include all related access control equipment devices. Refer to all documents for all related work.	
3	<b>Door exit alarm device</b> – New door exit device alarm and related electrical. Refer to all documents for all related work.	
	<b>TOTAL - BASE COST</b> (Items 1,2 & 3)	

**OPTIONS TO COST SHEET #6**

Item #	Description	Unit Cost	Extended Cost
4	<b>Doors (3)</b> - Existing doors, mullion, door frame and door hardware to be removed and replaced. Refer to all documents for all related work.		
5	<b>Doors (4)</b> - Existing doors, mullion, door frame and door hardware to be removed and replaced. Refer to all documents for all related work.		
6	<b>Door (5)</b> Existing door to remain, existing door hardware and mullion must be removed and replaced. Refer to all documents for all related work.		

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**COST SHEET #7 - NORTH BRIDGE ELEMENTARY SCHOOL**  
**(Sheets: D6.1, G1.1, E7.1, E7.2)**

<b>Item #</b>	<b>Description</b>	<b>Unit Cost</b>
1	<b>Main Entrance Door (1)</b> – Existing door, mullion, door frame and door hardware to be removed and replaced. Shall include all related access control equipment devices in the main entrance. Refer to all documents for all related work	
2	<b>Doors (1-3) &amp; (1-6)</b> – Existing door, mullion, door frame and door hardware to be removed and replaced. Shall include all related access control equipment devices. Refer to all documents for all related work.	
3	<b>Door exit alarm device</b> – New door exit device alarm and related electrical. Refer to all documents for all related work.	
	<b>TOTAL - BASE COST</b> (Items 1, 2 & 3)	

**OPTIONS TO COST SHEET #7**

<b>Item #</b>	<b>Description</b>	<b>Unit Cost</b>	<b>Extended Cost</b>
4	<b>Doors (2)</b> - Existing doors, mullion, door frame and door hardware to be removed and replaced. Refer to all documents for all related work.		
5	<b>Doors (4)</b> - Existing doors, mullion, door frame and door hardware to be removed and replaced. Refer to all documents for all related work.		
6	<b>Door (5)</b> Existing door to remain, existing door hardware and mullion must be removed and replaced. Refer to all documents for all related work.		

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**COST SHEET #8 - RICO ELEMENTARY SCHOOL**  
**(Sheets: D7.1, G1.1, E8.1 & E8.2)**

<b>Item #</b>	<b>Description</b>	<b>Unit Cost</b>
1	<b>Main Entrance Door (1)</b> – Existing door, mullion, door frame and door hardware to be removed and replaced. Shall include all related access control equipment devices in the main entrance. Refer to all documents for all related work	
2	<b>Doors (3) &amp; (4)</b> – Existing door, mullion, door frame and door hardware to be removed and replaced. Shall include all related access control equipment devices. Refer to all documents for all related work.	
3	<b>Door exit alarm device</b> – New door exit device alarm and related electrical. Refer to all documents for all related work.	
	<b>TOTAL - BASE COST</b> (Items 1 ,2 & 3)	

**OPTIONS TO COST SHEET #8**

<b>Item #</b>	<b>Description</b>	<b>Unit Cost</b>	<b>Extended Cost</b>
4	<b>Doors (2)</b> - Existing door, mullion, door frame and door hardware to be removed and replaced. Shall include all related access control equipment devices. Refer to all documents for all related work.		
5	<b>Door (5)</b> Existing door to remain, existing door hardware and mullion must be removed and replaced. Refer to all documents for all related work		

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**COST SHEET #9 - CLECKLER-HEALD ELEMENTARY SCHOOL**  
**(Sheets: D8.1, G1.1, E9.1 & E9.2)**

Item #	Description	Unit Cost
1	<b>Main Entrance Door (1)</b> – Existing door, mullion, door frame and door hardware to be removed and replaced. Shall include all related access control equipment devices in the main entrance. Refer to all documents for all related work	
2	<b>Doors (2) &amp; (6)</b> – Existing door, mullion, door frame and door hardware to be removed and replaced. Shall include all related access control equipment devices. Refer to all documents for all related work.	
3	<b>Door exit alarm device</b> – New door exit device alarm and related electrical. Refer to all documents for all related work.	
	<b>TOTAL - BASE COST</b> (Items 1,2 & 3)	

**OPTIONS TO COST SHEET #9**

Item #	Description	Unit Cost	Extended Cost
4	<b>Doors (3)</b> - Existing door, mullion, door frame and door hardware to be removed and replaced. Shall include all related access control equipment devices. Refer to all documents for all related work.		
5	<b>Door (5)</b> Existing door to remain, existing door hardware and mullion must be removed and replaced. Refer to all documents for all related work.		

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**COST SHEET #10 - YBARRA ELEMENTARY SCHOOL**  
**(Sheet D9.1, G1.1, E10.1 & E10.2)**

Item #	Description	Unit Cost
1	<b>Main Entrance Door (1)</b> – Existing door to remain. Existing mullion and door hardware to be removed and replaced. Shall include all related access control equipment devices in the main entrance. Refer to all documents for all related work.	
2	<b>Doors (2) &amp; (4)</b> – Existing door to remain. Existing mullion and door hardware to be removed and replaced. Refer to all documents for all related work.	
3	<b>Door exit device</b> – New door exit device alarm and related electrical. Refer to all documents for all related work.	
	<b>TOTAL - BASE COST</b> (Items 1,2 & 3)	

**OPTIONS TO COST SHEET #10**

Item #	Description	Unit Cost	Extended Cost
4	<b>Doors (3)</b> - Existing door to remain. Existing mullion and door hardware to be removed and replaced. Refer to all documents for all related work.		
5	<b>Doors (5)</b> - Existing door to remain. Existing mullion and door hardware to be removed and replaced. Refer to all documents for all related work.		
6	<b>Door (6)</b> - Existing door to remain. Existing mullion and door hardware to be removed and replaced. Refer to all documents for all related work.		

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**COST SHEET #11 - ROOSEVELT ELEMENTARY SCHOOL**  
**(Sheets: D10.1, G1.1, E11.1 & E11.2)**

Item #	Description	Extended Cost
1	<b>Main Entrance Door (1)</b> – Existing door to remain. Existing mullion and door hardware to be removed and replaced. Shall include all related access control equipment devices in the main entrance. Refer to all documents for all related work.	
2	<b>Doors (2)</b> – Existing door to remain. Existing mullion and door hardware to be removed and replaced. Refer to all documents for all related work.	
3	<b>Door exit alarm device</b> – New door exit device alarm and related electrical. Refer to all documents for all related work.	
	<b>TOTAL - BASE COST</b> (Items 1,2 & 3)	

**OPTIONS TO COST SHEET #11**

Item #	Description	Unit Cost	Extended Cost
4	<b>Doors (3)-</b> Existing door to remain. Existing mullion and door hardware to be removed and replaced. Refer to all documents for all related work.		
5	<b>Doors (4)-</b> Existing door to remain. Existing mullion and door hardware to be removed and replaced. Refer to all documents for all related work.		
6	<b>Doors (5)-</b> Existing door to remain. Existing mullion and door hardware to be removed and replaced. Refer to all documents for all related work.		
7	<b>Doors (6) -</b> Existing door to remain. Existing mullion and door hardware to be removed and replaced. Refer to all documents for all related work.		
8	<b>Door (7)</b> Existing door to remain. Existing door hardware to be removed and replaced. Refer to all documents for all related work.		

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**COST SHEET #12 - SAM HOUSTON ELEMENTARY SCHOOL**  
**(Sheets: D11.1, G1.1, E1.1 & E1.2)**

Item #	Description	Unit Cost
1	<b>Main Entrance Door (1)</b> – Existing door to remain. Existing mullion and door hardware to be removed and replaced. Shall include all related access control equipment devices in the main entrance. Refer to all documents for all related work.	
2	<b>Doors (3)</b> – Existing door to remain. Existing mullion and door hardware to be removed and replaced. Refer to all documents for all related work.	
3	<b>Door exit alarm device</b> – New door exit device alarm and related electrical. Refer to all documents for all related work.	
	<b>TOTAL - BASE COST</b> (Items 1, 2 & 3)	

**OPTIONS TO COST SHEET #12**

Item #	Description	Unit Cost	Extended Cost
4	<b>Doors (2) &amp; (4)</b> - Existing door to remain. Existing mullion and door hardware to be removed and replaced. Refer to all documents for all related work.		
5	<b>Doors (4)</b> - Existing door to remain. Existing mullion and door hardware to be removed and replaced. Refer to all documents for all related work.		
6	<b>Door (5)</b> - Existing door to remain. Existing door hardware to be removed and replaced. Refer to all documents for all related work.		

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**TOTALS SHEET** (cost sheets 1-12) – BASE COSTS ONLY

Cost Sheet #	Description	Total Base Cost (Do Not Include Option Cost)
1	Access Control System	
2	Silva Elementary	
3	Gonzalez Elementary	
4	Margo Elementary	
5	Airport Elementary	
6	Memorial Elementary	
7	North Bridge Elementary	
8	Rico Elementary	
9	Cleckler-Heald Elementary	
10	Ybarra Elementary	
11	Roosevelt Elementary	
12	Sam Houston Elementary	
<b>TOTAL BASE COST (SHEETS 1-12)</b>		

Write the dollar amount from “TOTAL BASE COST (SHEETS 1-12)” above:

\$ \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Initials of Company Rep.

The signing of page 39 indicates understanding and acceptance of this proposal’s terms and conditions.



**5.8 - OTHER REQUIRED INFORMATION**

**Other Information Required**

**CSP# 18-08-45**

1. Number of Calendar Days to Complete the entire project (all schools) \_\_\_\_\_  
(include your proposed timeline)
2. What is the manufacturer's warranty ? \_\_\_\_\_
3. What is the contractor's Warranty on Labor? \_\_\_\_\_
4. What is the contractor's Warranty on Material? \_\_\_\_\_
5. What Brand of Equipment you bidding (as priced in Section 5.7)?  
Security Access System? \_\_\_\_\_  
Camera? \_\_\_\_\_
6. How many similar Security Access System Projects has your company done over the last five years? \_\_\_\_\_
7. Submit all Safety Data and Specifications Sheets pertaining to the Security Access System being proposed (if any)
8. Submit a list of personnel or sub-contractors that will be working on this project.
9. Company's Safety Record – Provide documentation that proves your safety record.  
\_\_\_\_\_

\_\_\_\_\_  
Name of Company Representative

\_\_\_\_\_  
Rep. Initials

The signing of page 39 indicates understanding and acceptance of this proposal's terms and conditions.

# SECTION VI

## 6.1 - REFERENCES

PLEASE PROVIDE REFERENCES FOR SIMILAR SECURITY ACCESS SYSTEMS PROJECTS YOUR COMPANY HAS INSTALLED (PREFERABLY IN SCHOOLS) DURING ANY OF THE LAST FIVE (5) YEARS. IF SCHOOL DISTRICTS, INDIVIDUAL CAMPUS JOBS WILL BE COUNTED TOGETHER AS PART OF ONE PROJECT (SCHOOL DISTRICT) REFERENCE.  
***YOU ARE NOT LIMITED TO ONLY SIX REFERENCES; YOU CAN LIST MORE.***

1. SCHOOL DISTRICT / ENTITY: \_\_\_\_\_  
NAME OF SCHOOL / CAMPUS: \_\_\_\_\_  
CITY, STATE, & ZIP CODE: \_\_\_\_\_  
CONTACT PERSON: \_\_\_\_\_  
POSITION / TITLE: \_\_\_\_\_  
PHONE # \_\_\_\_\_  
E-MAIL ADDRESS: \_\_\_\_\_  
COST OF PROJECT \$ \_\_\_\_\_  
YEAR WORK WAS DONE: \_\_\_\_\_  
BRAND OF THE SECURITY ACCESS SYSTEM INSTALLED: \_\_\_\_\_  
\_\_\_\_\_  
WAS PROJECT COMPLETED WITHIN TIME & BUDGET: \_\_\_\_\_

2. SCHOOL DISTRICT / ENTITY: \_\_\_\_\_  
NAME OF SCHOOL / CAMPUS: \_\_\_\_\_  
CITY, STATE, & ZIP CODE: \_\_\_\_\_  
CONTACT PERSON: \_\_\_\_\_  
POSITION / TITLE: \_\_\_\_\_  
PHONE # \_\_\_\_\_  
E-MAIL ADDRESS: \_\_\_\_\_  
COST OF PROJECT \$ \_\_\_\_\_  
YEAR WORK WAS DONE: \_\_\_\_\_  
BRAND OF THE SECURITY ACCESS SYSTEM INSTALLED: \_\_\_\_\_  
\_\_\_\_\_  
WAS PROJECT COMPLETED WITHIN TIME & BUDGET: \_\_\_\_\_

The signing of page 39 indicates understanding and acceptance of this proposal's terms and conditions.

**LIST OF REFERENCES**

3. SCHOOL DISTRICT / ENTITY: \_\_\_\_\_  
NAME OF SCHOOL / CAMPUS: \_\_\_\_\_  
CITY, STATE, & ZIP CODE: \_\_\_\_\_  
CONTACT PERSON: \_\_\_\_\_  
POSITION / TITLE: \_\_\_\_\_  
PHONE # \_\_\_\_\_  
E-MAIL ADDRESS: \_\_\_\_\_  
COST OF PROJECT \$ \_\_\_\_\_  
YEAR WORK WAS DONE: \_\_\_\_\_  
BRAND OF THE SECURITY ACCESS SYSTEM INSTALLED: \_\_\_\_\_  
\_\_\_\_\_  
WAS PROJECT COMPLETED WITHIN TIME & BUDGET: \_\_\_\_\_

4. SCHOOL DISTRICT / ENTITY: \_\_\_\_\_  
NAME OF SCHOOL / CAMPUS: \_\_\_\_\_  
CITY, STATE, & ZIP CODE: \_\_\_\_\_  
CONTACT PERSON: \_\_\_\_\_  
POSITION / TITLE: \_\_\_\_\_  
PHONE # \_\_\_\_\_  
E-MAIL ADDRESS: \_\_\_\_\_  
COST OF PROJECT \$ \_\_\_\_\_  
YEAR WORK WAS DONE: \_\_\_\_\_  
BRAND OF THE SECURITY ACCESS SYSTEM INSTALLED: \_\_\_\_\_  
\_\_\_\_\_  
WAS PROJECT COMPLETED WITHIN TIME & BUDGET: \_\_\_\_\_

## LIST OF REFERENCES

5 SCHOOL DISTRICT / ENTITY: \_\_\_\_\_  
NAME OF SCHOOL / CAMPUS: \_\_\_\_\_  
CITY, STATE, & ZIP CODE: \_\_\_\_\_  
CONTACT PERSON: \_\_\_\_\_  
POSITION / TITLE: \_\_\_\_\_  
PHONE # \_\_\_\_\_  
E-MAIL ADDRESS: \_\_\_\_\_  
COST OF PROJECT \$ \_\_\_\_\_  
YEAR WORK WAS DONE: \_\_\_\_\_  
BRAND OF THE SECURITY ACCESS SYSTEM INSTALLED: \_\_\_\_\_  
\_\_\_\_\_  
WAS PROJECT COMPLETED WITHIN TIME & BUDGET: \_\_\_\_\_

6. SCHOOL DISTRICT / ENTITY: \_\_\_\_\_  
NAME OF SCHOOL / CAMPUS: \_\_\_\_\_  
CITY, STATE, & ZIP CODE: \_\_\_\_\_  
CONTACT PERSON: \_\_\_\_\_  
POSITION / TITLE: \_\_\_\_\_  
PHONE # \_\_\_\_\_  
E-MAIL ADDRESS: \_\_\_\_\_  
COST OF PROJECT \$ \_\_\_\_\_  
YEAR WORK WAS DONE: \_\_\_\_\_  
BRAND OF THE SECURITY ACCESS SYSTEM INSTALLED: \_\_\_\_\_  
\_\_\_\_\_  
WAS PROJECT COMPLETED WITHIN TIME & BUDGET: \_\_\_\_\_

The signing of page 39 indicates understanding and acceptance of this proposal's terms and conditions.

**SECTION VII**  
**REQUIRED FORMS**

**7.1 - PROPOSAL SPECIFICATION COMPLIANCE**

**WESLACO INDEPENDENT SCHOOL DISTRICT**  
**SECURITY ACCESS SYSTEM FOR ELEMENTARY SCHOOLS**  
**(CSP# 18-08-45)**

TO BE FILLED IN BY OFFEROR AND SUBMITTED WITH PROPOSAL

Is this proposal in conformance with the enclosed specifications?

Yes \_\_\_\_\_ No \_\_\_\_\_

If the answer is no, offeror must identify and explain each exception taken, with reference to each page and paragraph to which the exception will apply.

It should be understood that if no exception is taken the vendor shall supply all items as specified at the time of sale. Failure to indicate any difference in products offered proposed in this proposal may be deemed sufficient grounds for rejection of a vendor's proposal.

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Company Name

## 7.2 - FELONY CONVICTION NOTIFICATION

### WESLACO INDEPENDENT SCHOOL DISTRICT

#### SECURITY ACCESS SYSTEM FOR ELEMENTARY SCHOOLS

(CSP# 18-08-45)

State of Texas Legislative Senate Bill No. 1, Section 44.034, Notification of Criminal History, Subsection (a), states "a person or business entity that enters into a contract with a school district must give advance notice to the district if the person, owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony."

Subsection (b) states "a school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract."

THIS NOTICE IS NOT REQUIRED OF A PUBLICLY-HELD CORPORATION, BUT THE COMPANY REPRESENTATIVE MUST CHECK OFF A SELECTION BELOW (A, B, OR C)

I, the undersigned agent for the Vendor named below, certify that the information concerning notification of felony convictions has been reviewed by me and the following information furnished is true to the best of my knowledge.

VENDOR'S NAME: \_\_\_\_\_

AUTHORIZED COMPANY OFFICIAL'S NAME (PRINTED): \_\_\_\_\_

DATE: \_\_\_\_\_

\*\*\*\*\* PLEASE CHECK OFF A SELECTION BELOW \*\*\*\*\*

( ) A. My Vendor is a publicly held corporation. Therefore this reporting requirement is not applicable.

( ) B. My Vendor is not owned and/or operated by anyone who has been convicted of a felony.

( ) C. My Vendor is owned or operated by the following individual(s) who has/have been convicted of a felony:

Name of Felon(s): \_\_\_\_\_

Details of Conviction(s): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Company Name

The signing of page 39 indicates understanding and acceptance of this proposal's terms and conditions.

### 7.3 - NON COLLUSION AND SIGNATURE SHEET

## **WESLACO INDEPENDENT SCHOOL DISTRICT** **SECURITY ACCESS SYSTEM FOR ELEMENTARY SCHOOLS** **(CSP# 18-08-45)**

The undersigned affirms that he/she is duly authorized to execute this contract, that this company, corporation, firm, partnership or individual has not prepared this proposal in collusion with any other Offeror, and that the contents of this proposal as to prices, terms or conditions of said proposal have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this proposal.

Further, I affirm that prior to or after the opening of this proposal, I (or any representative of my company) will not discuss the contents of this proposal with any person affiliated with Weslaco ISD, other than the Assistant Superintendent of Business & Finance or his Designee, prior to the awarding of this proposal. I understand that failure to observe this procedure may cause my proposal to be rejected.

I also affirm that no officer or stockholder of the offeror (proposer) is a member of the staff, or related to any employee of the Weslaco ISD except as noted herein \_\_\_\_\_

By signing this proposal, vendor makes the assurance that vendor has not been debarred or suspended from conducting business with the U. S. Government according to Executive Order 12549 entitled "Debarment and Suspension."

I, \_\_\_\_\_, have read the standard terms and conditions (Section I), other requirements (Section II) and insurance & bonding requirements (Section 3.1 & 3.2); I fully understand them, and will fully execute them if I am awarded this proposal.  
*(Print/Type Name of Company Officer)*

I have represented the truth concerning the felony conviction notification. I have checked off one of the three statements on Section 7.2. Furthermore, I fully understand the proposal specifications as presented and any attachments and the criteria for evaluation of the proposals (Section 4.1 & 4.2).

COMPANY \_\_\_\_\_ EMPLOYER I. D. NUMBER \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY, STATE, ZIP CODE \_\_\_\_\_

AREA CODE/TELEPHONE/FAX \_\_\_\_\_ EMAIL \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE TITLE DATE

7.4 - CONFIDENTIAL DISCLOSURE STATEMENT (page 1 of 2)

**WESLACO INDEPENDENT SCHOOL DISTRICT**  
**SECURITY ACCESS SYSTEM FOR ELEMENTARY SCHOOLS**  
**(CSP# 18-08-45)**

**For purposes of complying with the Texas Public Information Act (the “Act”), we are asking that VENDORS interested in submitting a response to a district’s request for bids, proposals or qualifications statements INCLUDE A STATEMENT (THIS FORM) STATING WHETHER NONE, ALL, OR SOME OF THE INFORMATION SUBMITTED WITH THEIR RESPONSES IS CONSIDERED BY THE COMPANY AS CONFIDENTIAL BECAUSE IT MEETS ONE OR MORE OF THE EXCEPTIONS LISTED IN THE ACT.**

**Failure by the company(s) to fill out and sign this form, will release Weslaco ISD of any liabilities in the event Weslaco ISD releases information included in their bids, proposals or qualifications statements responses as a result of complying with a request for public records under the Act.**

**If the Confidential Disclosure Statement is properly filed, and Weslaco ISD receives a request for public records under the Act related to such vendor’s response, Weslaco ISD will seek an opinion from the Texas Attorney General’s Office as required.**

**This Confidential Disclosure Statement is being made by:**

\_\_\_\_\_ to Weslaco ISD for the  
(Vendor Name)

purpose of non-disclosure of various materials included in this package.

The rights and obligations of the parties with respect to such information are as follows:

1. “Disclosing Party” means a party that discloses Confidential Information under this Request. “Receiving Party” means a party that receives Confidential Information under this Request.
2. “Confidential Information” means information of any kind which is obtained by Receiving Party from Disclosing Party relating to this Request *and which, by appropriate marking, is identified as confidential and proprietary at the time of disclosure.*
3. Notwithstanding the foregoing, Confidential Information shall not include any information that:

The signing of page 39 indicates understanding and acceptance of this proposal’s terms and conditions.



**7.4 - CONFIDENTIAL DISCLOSURE STATEMENT (page 2 of 2)**

- a) is publicly available prior to the Effective Date, or becomes publicly available thereafter through no breach of this Request by the Receiving Party;
  - b) was known to the Receiving Party prior to the date of disclosure or becomes known to the Receiving Party thereafter from a third party that has no obligation to Disclosing Party to keep such information confidential;
  - c) is independently developed by the Receiving Party without the benefit of Confidential Information of the Disclosing Party, as evidenced by written records; **or**
  - d) must be produced by the Receiving Party pursuant to an order of a court of competent jurisdiction or a valid subpoena, provided that the Receiving Party promptly notifies the Disclosing Party and cooperates reasonably with the Disclosing Party's efforts to contest or limit the scope of such order.
4. The Receiving Party agrees that it will maintain the Confidential Information in confidence using a reasonable standard of care, and no less than the standard of care taken to protect its or his/her own confidential information, and will use such Confidential Information solely for the purposes of evaluating its or his/her interest in participating in a future Requests.
5. **As stated above, in the event Weslaco ISD receives a request for public records under the Act related to the vendor's response, Weslaco ISD will seek an opinion from the Texas Attorney General's Office as required.**
6. This Agreement shall not be construed as an obligation to enter into a Purchasing Agreement or any other subsequent relationship or agreement.

\_\_\_\_\_ (**vendor**) wishes to have the following pages protected under this agreement and not be released to a third party. The following pages are not to be disclosed unless Weslaco ISD receives authorization via an opinion from the Texas Attorney General's Office:

- NONE of the Pages in this Competitive Sealed Proposal (#18-08-45) are Confidential
- ALL Pages in this Competitive Sealed Proposal (#18-08-45) are Confidential
- ONLY Pages \_\_\_\_\_ are labeled as Confidential in this Proposal (#18-08-45)

Name of Company or Vendor: \_\_\_\_\_

By: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**The signing of page 39 indicates understanding and acceptance of this proposal's terms and conditions.**

**7.5 - SENATE BILL 252 CERTIFICATION (THIS FORM MUST BE NOTORIZED)**

**WESLACO INDEPENDENT SCHOOL DISTRICT  
PURCHASING DEPARTMENT**

I, \_\_\_\_\_ the Undersigned, representative of

\_\_\_\_\_  
(company or business name)

located in \_\_\_\_\_,  
(city) (state)

being an adult over the age of eighteen (18) years of age, pursuant to Texas Government Code, Chapter 2252, Section 2252.152 and Section 2252.153, certify that the company named above is not listed on the website of the Comptroller of the State of Texas concerning the listing of companies that are identified under Section 806.051, Section 807.051 or Section 2253.153.

I further certify that should the above-named company enter into a contract that is on said listing of companies on the website of the Comptroller of the State of Texas which do business with Iran, Sudan or any Foreign Terrorist Organization, I will immediately notify the Weslaco Independent School District Purchasing Department.

\_\_\_\_\_  
Name of Company Representative (Print)

\_\_\_\_\_  
Signature of Company Representative

\_\_\_\_\_  
Date

On this the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_, personally appeared

\_\_\_\_\_ the above-named person, who after by me being duly sworn, did swear and confirm that the above is true and correct.

NOTARY SEAL

\_\_\_\_\_  
NOTARY SIGNATURE

\_\_\_\_\_  
Date

**The signing of page 39 indicates understanding and acceptance of this proposal's terms and conditions.**

**7.6 - HOUSE BILL89 VERIFICATION (THIS FORM MUST BE NOTORIZED)**

**WESLACO INDEPENDENT SCHOOL DISTRICT**

I, \_\_\_\_\_ (Person name), the undersigned representative  
of \_\_\_\_\_ / \_\_\_\_\_  
(Company or Business name) (Company or Business address)

(hereafter referred to as company) being an adult over the age of eighteen (18) years of age, after being duly sworn by the undersigned notary, do hereby depose and verify under oath that the company named above, under the provisions of Subtitle F, Title 10, Government Code Chapter 2270:

- 1. Does not boycott Israel currently; and
- 2. Will not boycott Israel during the term of the contract.

**Pursuant to Section 2270.001, Texas Government Code:**

- 1. **"Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes; and**
- 2. **"Company" means a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or any limited liability company, including o wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of those entities or business associations that exist to make a profit.**

\_\_\_\_\_  
DATE SIGNATURE OF COMPANY REPRESENTATIVE

On this the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_, personally appeared

\_\_\_\_\_ the above-named person, who after by me being duly sworn, did swear and conVendor that the above is true and correct.

NOTARY SEAL

\_\_\_\_\_  
NOTARY SIGNATURE

\_\_\_\_\_  
Date

The signing of page 39 indicates understanding and acceptance of this proposal's terms and conditions.

**7.7 - INTENT TO SUBMIT PROPOSAL**

**WESLACO INDEPENDENT SCHOOL DISTRICT**  
**SECURITY ACCESS SYSTEM FOR ELEMENTARY SCHOOLS**  
**(CSP# 18-08-45)**

**Please fill out this form and fax or email immediately to  
Weslaco ISD if you intend to submit a proposal.**

Company Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone Number \_\_\_\_\_

Fax Number \_\_\_\_\_

Contact Name \_\_\_\_\_

Email Address \_\_\_\_\_

Please fax this document to (956) 969-6565 or email to ensure that you receive any addenda issued, if any.